**Reporting the Death of a Kansas FCE Member**

The President of the local FCE Unit or County FCE Council or Area Director should notify the State President and State Treasurer (addresses below) about the death of a Unit Member or Independent Member.

Notification should state, as recorded on the FCE Membership Form, the full name of deceased member, date of death, name of FCE Unit or indicate as an Independent Member, county and area. If available, provide the newspaper obituary notice or the funeral service program. The Notification may be sent by letter or email.

I am writing to inform Kansas FCE of the death of:

Mr./Mrs./Ms. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

who passed away on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (date), \_\_\_\_\_ (age)

\_\_\_\_ He/She was a member of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ FCE Unit,

\_\_\_\_ He/She was an Independent Member,

in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_County, \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Area.

Reported by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The State President will notify both Membership List/Records for adjustment of the database and the “KAFCE News” Editor who publishes a Memorial List each year in the March issue. Membership List/Records will inform both National Headquarters and the National Treasurer for the National FCE database adjustment.

**State President**:

Faye Spencer, 520 Gail Drive, Salina, KS 67401-7827; Cell: 785-201-2143; spencerf.kafce@gmail.com

**State Treasurer**:

Marcy Price, 11427 103 Rd, Ensign, 67841-9304, C: 620-255-2001, thesewinglady@yahoo.com